

This checklist helps to ensure that you have included all of the necessary documentation that is needed by the Australian Mission to process your visa application.

**How to use this checklist**

1. Before you sign your visa application form, use this checklist to ensure that you have included all necessary documentation to support your claims.
2. When you are satisfied that you have correctly completed your visa application form and all of the necessary documentation is included, you should sign and date your visa application form.
3. Include this completed checklist, when you lodge your visa application form and all necessary documentation.

**Other important information**

Please be aware that the decision on your visa application may be decided on the information and documentation that you include at the time of lodgment.

**Delivery and courier charges**

If you are requested to provide additional information, you will be responsible for the costs of delivering this information to the Australian High Commission Islamabad or Australian Consulate Dubai by mail or courier, including any additional information that may be requested by the relevant Australian Mission. If you give this requested additional information to the Australian Visa Application Centre, you may be charged a courier fee for delivery to the Australian Mission. If you submit additional documents without a request from the relevant Australian Mission at the Australian Visa Application Centre, you are responsible for all delivery and courier charges.

**About the documentation that you include:**

- Documentation provided will depend on your personal circumstances. Below are examples only and not exhaustive
- For original documents that you would like returned, please include copies and place the originals in a separate envelope
- Documentation must be either in English or a certified translation must be included with the original or certified copy

**After completing this checklist, please attach it to the front of your application.**

<b>Documentation – For all applicants of subclass 101, 102, 117 and 445</b>	<b>Tick the documents you are including</b>	<b>Official use only</b>
<b>Form 47CH</b> <i>Application for migration to Australia as a child</i> (all questions must be completed and form must be signed) for subclasses 101, 102, 117	<input type="checkbox"/>	<input type="checkbox"/>
<b>Form 40CH</b> <i>Sponsorship for a child to migrate to Australia</i> (all questions must be completed and form must be signed) for subclasses 101, 102, 117	<input type="checkbox"/>	<input type="checkbox"/>
Completed <b>Form 918</b> <i>Application for a subclass 445(temporary) visa by a dependent child</i> for subclass 445 applicants	<input type="checkbox"/>	<input type="checkbox"/>
Completed and signed <b>Form 54</b> <i>Family composition</i>	<input type="checkbox"/>	<input type="checkbox"/>
Visa Application Charge Note: All fees and charges must be paid by bank draft in Pakistani Rupees, made payable to the 'Australian High Commission, Islamabad'. Payment cannot be made by cash or personal cheque. The current application fees and charges are published on the (DIBP) website <a href="http://www.border.gov.au/Trav/Visa/Fees">http://www.border.gov.au/Trav/Visa/Fees</a> If the Visa Application Charge has been paid at a DIBP office in Australia, a copy of the receipt must be submitted with your application.	<input type="checkbox"/>	<input type="checkbox"/>
Completed and signed <b>Form 80</b> <i>Personal particulars for assessment including character assessment</i> for male applicants aged 17 and over.	<input type="checkbox"/>	<input type="checkbox"/>

<b>Form 956</b> Advice by a migration agent/exempt person of providing immigration assistance Please fill in this form if you want a migration agent or other authorised person to receive communications about your application with the department.	<input type="checkbox"/>	<input type="checkbox"/>
Copies of the biodata page of passport (s) of all people included in the application	<input type="checkbox"/>	<input type="checkbox"/>
Four recent passport-size photo for applicant and two recent passport-size photo for sponsor	<input type="checkbox"/>	<input type="checkbox"/>
Certified copy of the applicant's birth certificate showing both parents' names. Note: For children born in Pakistan this documentation should be issued by the National Database and Registration Authority (NADRA).	<input type="checkbox"/>	<input type="checkbox"/>
Certified copy of the sponsor's birth certificate, Australian citizenship certificate or passport, or Australian permanent residence in Australia. If the sponsor is a New Zealand citizen living in Australia, evidence of length of residence in Australia.	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of the family relationship between applicant and sponsor.	<input type="checkbox"/>	<input type="checkbox"/>
(if applicable) Certified copy of evidence of child's name change (for example: by adoption).	<input type="checkbox"/>	<input type="checkbox"/>
(if the child has served in the armed forces of any country) Certified copy of military service record or discharge papers	<input type="checkbox"/>	<input type="checkbox"/>
(Applicable to applicants 17 years old or over) Original police clearance certificate from each country outside Australia where child has lived for 12 months or more since the age of 16. Note: You must provide the original of any police/penal clearance certificates. Certified copies are not acceptable. In Pakistan a Character Certificate should be obtained from the District Police Officer (The Head of a Police District who is not below the rank of Senior Superintendent of Police) in your local Police Station.	<input type="checkbox"/>	<input type="checkbox"/>
(Applicable to applicants under 18 years of age) If the sponsored child is under 18 years of age, the sponsor and their spouse or de-facto partner must provide the following: • an AFP National Police Check, if the sponsor has spent a total of 12 months or more in Australia since turning 16 years of age; • police certificates from each country in which the sponsor has spent a total of 12 months or more in the last 10 years since turning 16 years of age. See: AFP (Australian Federal Police) National Police Checks: <a href="http://www.afp.gov.au/what-we-do/police-checks/national-police-checks.aspx">http://www.afp.gov.au/what-we-do/police-checks/national-police-checks.aspx</a>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of the sponsor's employment and income during the last two years. <i>For example, pay slip, employment letter, and bank statement.</i>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence from the sponsor regarding any other person for whom the sponsor has child support payments and equivalent support.	<input type="checkbox"/>	<input type="checkbox"/>

<b>Supporting documents specific to all Child visa applicants</b>		
Evidence that the sponsor has the legal right to determine where the child shall live OR Statutory declaration from each person with legal responsibility for the child stating that they have no objection to the child migration.	<input type="checkbox"/>	<input type="checkbox"/>
Certified copy of adoption papers for a child who is adopted	<input type="checkbox"/>	<input type="checkbox"/>
If the child is a step-child, evidence that the step-parent has a legal responsibility to care for the child.	<input type="checkbox"/>	<input type="checkbox"/>
If the child is aged over 18 and a student, evidence of enrolment and participation in full-time course.	<input type="checkbox"/>	<input type="checkbox"/>
If the child is aged over 18, evidence of financial dependence on sponsor for basic needs (food, shelter, clothing).	<input type="checkbox"/>	<input type="checkbox"/>

If the child is disabled, medical evidence of physical or mental disability.	<input type="checkbox"/>	<input type="checkbox"/>
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<b>Supporting documents specific to Adoption visa applicants</b>		
Certified copy of the adoption papers or compliance certificate (for signatories to the Hague Convention on Inter-country Adoptions) including evidence that the competent authority permits the child to migrate to Australia.	<input type="checkbox"/>	<input type="checkbox"/>
Letter from the Australia State/Territory adoption authority supporting the adoption.	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of the adoptive parent(s)' residence outside Australia for more than 12 months at the time of adoption.	<input type="checkbox"/>	<input type="checkbox"/>

<b>Supporting documents specific to Orphan Relative applicants</b>		
Certified death certificate of one or both parents(s).	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of permanent incapacity (physical or mental impairment) of the parents.	<input type="checkbox"/>	<input type="checkbox"/>
Evidence that the whereabouts of the parents are unknown.	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of applicant's family composition. <i>Note: this should be documentation issued by the National Database and Registration Authority (NADRA) e.g. Family Registration Certificate).</i>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Supporting documents specific to Extended Eligibility applicants</b>		
Evidence that the applicant's parent holds one of the following visas: subclass 309, 310, 820 or 826.	<input type="checkbox"/>	<input type="checkbox"/>